

Wednesday 15th October 2025

To: Councillors: J Atkinson, M Griffin (Chair) H Lumley and J Risbridger are summoned to attend the following:

Graveley Parish Council Meeting
Graveley Village Hall
High Street, Graveley, SG4 7LB
to be held at 8.00pm
on Tuesday 21st October 2025

Please contact the Clerk for more information, if required.

Danielle Galvan

Danielle Galvan

Clerk/RFO to Graveley Parish Council

☎: 01438 893149

✉: Parishclerk@graveley.org.uk

W: www.Graveley.org.uk

25/061	Apologies To receive and accept apologies for absence.
25/062	Interests To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
25/063	Minutes To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 16 th September 2025 as a true and accurate record of proceedings.
25/064	Public Issues Members of the public can raise matters of concern.
25/065	Reports from County & District Councillors, Police and others
25/066	Finance a) To authorise the payment schedule in accordance with the budget for October 2025. b) To agree an additional signatory (J Risbridger) to become a cheque signatory with NatWest Bank.

25/067	Planning a) Planning Consultation 25/02289/FP - Siting of one mobile home for agricultural workers accommodation. Graveley Fruit Farm, Jacks Hill. b) Planning Application No. 25/02332/FP & 25/02332/FP (as amended by drawing nos. 02C, 03C & 04B received 14.10.2025) - Erection of one self-build dwelling including cycle storage; landscaping and parking, 1 High Street. c) Planning Consultation 25/00571/FP at Land North Of Milksey Lane. To discuss and agree on contributions and use of same from this site. d) Planning Consultation 23/02935/OP at Land to the East Of High Street And North Road. Brought forward from September's meeting. In preparing the draft of a S106 – response to North Hertfordshire Council's planning office would like to hear back with the GPC's comments/projects with regards to local sports pitch needs. [Capital project towards facilities/pitches]. e) To consider planning applications received during the period (Wednesday 10th September to Tuesday 16th September 2025). 25/02481/FPH – Single storey rear extensions – 5 Ashwell Common. (Development has commenced). <i>(Extension of time to discuss at November's meeting has been requested).</i>
25/068	Council Documents – Review existing policy/documents To consider, review and agree council policies and documents. a) Standing orders b) Code of Conduct c) Financial Regulations d) Environment Policy
25/069	Grounds Maintenance To review a draft schedule for the playground grass cutting.
25/070	GPC Meeting dates for 2026 The Village Hall will not be available on 3rd Tuesday of the month as they have a long term booking. New meeting day, 3rd Wednesday of the month, 8pm. 2026 Dates will be as follows:- 21st Jan, 18th Feb, 18th March, 15th April, 20th May, 17th June, 15th July, 16th Sept, 21st Oct, 18th Nov
25/071	Clerks report – Information only. Correspondence received and outstanding action points.
25/072	Items for consideration at next meeting To suggest agenda items for the next meeting of the Graveley Parish Council meeting on Tuesday 18th November 2025.